# Guidelines for International Applicants to the 2017 Master's Course Program

International Course in Management of Civil Infrastructure in Department of Civil and Earth Resources Engineering

International Course in Urban and Regional Development in Department of Urban Management

# Graduate School of Engineering Kyoto University



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#### Admission Calendar

April 8- April 22, 2016	Submission Period for Eligibility Screening (Applicants filing under Requirement (3) or (4) are required to submit eligibility screening documents) See page 7
April 23- May13, 2016	Result for Eligibility Screening will be sent by email.
May 16 – June 16, 2016	Application Period for International Master's Course Program Application documents must reach International Course Admissions Office by June 16, 2016 <b>**Official Score Certificate of TOEFL, IELTS and TOEIC will be accepted if they reach the Admissions Office by no later than 16:00 (JST) on July 25, 2016.</b> See page 8-11
August, 2016	Oral exam is conducted in Japan.
September, 2016	Examination results announced The list of successful examinees' number will be posted on the websites.
December, 2016- January, 2017	Visa applications
Late March, 2017	Arrival in Japan
April, 2017	Entrance Ceremony

#### Note

Eligibility Screening and Application documents must be sent by registered mail (Documents sent by email is not accepted)

# Guidelines for International Applicants to the 2017 Master's Course Program

#### International Course in Management of Civil Infrastructure in Department of Civil and Earth Resources Engineering, and International Course in Urban and Regional Development in Department of Urban Management

Graduate School of Engineering Kyoto University

#### I. The International Courses of K. U. PROFILE

K. U. PROFILE, Kyoto University Programs for Future International Leaders, is Kyoto University's educational initiative under the Japanese government's Global 30 (G30) Program. It aims to contribute to the development of a stable global society by gathering together talented students from around the globe and providing them with the education, research experience and global perspective needed to help them become international leaders in their fields.

K.U. PROFILE presents a selection of twelve new courses for international students which take full advantage of Kyoto University's distinctive strengths and state-of-the-art facilities. International Course in Management of Civil Infrastructure in Department of Civil and Earth Resources Engineering, and International Course in Urban and Regional Development in Department of Urban Management started in April 2011. All classes are provided in English. With a new international course in the Undergraduate School of Global Engineering, the above-mentioned two-year courses aim to cultivate human resources capable of designing and managing civil infrastructures while considering global environmental issues around urban and regional areas, particularly in order to solve the problems in Asian and African countries.

#### II. Study Areas

The two departments hold a joint entrance examination for the two international courses. Applicants should choose an area for special study during their master's research and indicate one choice in the space provided in the application form. The study areas available for examination in summer 2016 are listed in the following tables. Applicants should have contacted the preferred supervisor from whom they wish to receive supervision prior to submitting their application documents, and the form must be signed by the supervisor. Inquiries regarding the contact information for faculty members should be addressed to the following administrative office.

#### Administrative Office of the International Courses

Department of Civil and Earth Resources Engineering Department of Urban Management Graduate School of Engineering, Kyoto University

E-mail: icp\_master @t.kyoto-u.ac.jp

Area No.	Research topic (Faculty) (As of November 2015)
1	<b>Applied Mechanics</b> : Particle-based computational fluid dynamics, fluid-structure interaction, turbulence modeling, mechanical stabilization of undersea tunnels, development and application of the rigid plastic finite element method <b>(Assoc. Prof. Abbas Khayyer, Assoc. Prof. Jun Saito)</b>
2	<b>Structural Materials Engineering</b> : Properties of structural materials including concrete, characteristics and design techniques of concrete structures, performance and maintenance techniques of concrete structures, scenario design for concrete structures <b>(Assoc. Prof. Takashi Yamamoto)</b>
3	<b>Structural Mechanics</b> : Structural behavior of steel/composite structures and their rational design, Nondestructive evaluation of residual performance and maintenance of structures, dynamic analysis of offshore structures <b>(Prof. Kunitomo Sugiura, Assoc. Prof. Masahide Matsumura)</b>
4	<b>Bridge Engineering</b> : Aerodynamics of bridges and structures, countermeasures, mitigation of wind-induced disasters, corrosion degradation of structures (Prof. Hiromichi Shirato, Assoc. Prof. Lin An)
5	<b>Structural Dynamics</b> : Dynamic response and vibration of structures, wind-induced vibration, seismic and wind resistant design, seismic and aerodynamic performance of structural systems, dynamic response control (Prof. Tomomi Yagi, Assoc. Prof. Yoshikazu Takahashi)
6	Environmental Hydrodynamics: Air-water interfacial dynamics, coherent structure, mass transfer in vegetated flows, floodplain hydraulics, interaction between fluid and sediment, computation of turbulent flows, water related disasters (Prof. Keiichi Toda, Assoc. Prof. Michio Sanjou)
7	Hydrology and Water Resources Research: The hydrologic cycle, hydrologic prediction, real-time hydrologic forecasting, hydrologic design, water resources management (Prof. Yasuto Tachikawa, Assoc. Prof. Yutaka Ichikawa)
8	<b>Geomechanics</b> : Investigation of soil-structure interaction (static and dynamic) and its design method, simulation of deformation and failure of ground, liquefaction analysis, methane hydrate containing ground (Prof. Makoto Kimura, Assoc. Prof. Sayuri Kimoto)
9	<b>Infrastructure Innovation Engineering</b> : Mechanical behaviors of soil-structure interaction, development of techniques for simple social infrastructure improvement in developing countries, undercut slope method for surface mining, stress chains in granular materials (Prof. Chul-Woo Kim)

Area No.	Research topic (Faculty) (As of November 2015)
10	Geoinformatics: Remote sensing, geographic information systems, digital photogrammetry, three-dimensional urban modeling (Prof. Masayuki Tamura, Assoc. Prof. Junichi Susaki)
11	Urban and Landscape Design: Landscape design, urban design, architecture of infrastructure and environment, cultural climate and environment, regional planning, urban history, etc. (Prof. Masashi Kawasaki, Assoc. Prof. Yoshiaki Kubota)
12	<b>Urban Coast Design</b> : Design and planning of urban coastal structures, particle method, computational wave dynamics, computational fluid dynamics, computational mechanics of sediment transport, computational mechanics for multiphase flow, crowd and multi-agent simulation in urban areas (Prof. Hitoshi Gotoh, Assoc. Prof. Eiji Harada)
13	<b>Geophysics</b> : Geophysical exploration of shallow to deep crustal structures, geophysical modeling of geological phenomena that influence human activities, visualization of subsurface geophysical properties (Prof. Hitoshi Mikada)
14	Earth Crust Engineering: Researches with laboratory and field observation for exploitation of oil, gas and minerals in deep underground and for underground sequestration of carbon dioxide (Prof. Tsuyoshi Ishida)
15	Measurement and Evaluation Technology: Design, construction and maintenance of underground structures, Nondestructive testing using magnetics, lasers and ultrasonics, Measurement and instrumentation for structures and underground structures (Prof. Toshihiro Asakura, Assoc. Prof. Kazuhiko Tsukada)
16	Sediment Control Engineering: Controlling sediment in mountain-river-coast systems, prediction and monitoring of sediment dynamic states in mountainous areas, developing methods to decrease damage from sedimentation disasters, evaluating the impact of sediment transport on the ecosystem (Prof. Masaharu Fujita, Assoc. Prof. Hiroshi Takebayashi, Assoc. Prof. Daizo Tsutsumi)
17	<b>Hydroscience and Hydraulic Engineering</b> : Three dimensional structure of flood flow and bed form, hydraulics of inundating flow and design flooding, observations and experiments on sediment transport phenomena, mechanism of river dyke breach, simulation of urban inundation and stormwater drainage, interdisciplinary hydraulics - ecology and hydrodynamics (Prof. Hajime Nakagawa, Assoc. Prof. Kenji Kawaike)
18	Geotechnics for Hazard Mitigation: Damage estimation of geotechnical structures after large earthquakes, dynamic behavior of group pile foundations under strong ground motions, behavior of geotechnical structures made of composite materials (Prof. Susumu lai, Assoc. Prof. Tetsuo Tobita)

Area No.	Research topic (Faculty) (As of November 2015)
19	<b>Hydrometeorological Disasters Engineering</b> : Global climate change impact assessment on precipitation field, precipitation forecasting, radar hydrology, remote sensing by spaceborne precipitation radar, water budget, energy and material balance in urban areas, conservation of water environment, stormwater and pollutant runoff analysis, formation process of river basin <b>(Prof. Eiichi Nakakita)</b>
20	Coastal Disaster Engineering: Impact assessment and adaptation of coastal environmental change due to global warming, Countermeasures of tsunami disaster, Modeling of storm surge, ocean wave and tsunami (Prof. Hajime Mase, Assoc. Prof. Nobuhito Mori)
21	<b>Innovative Disaster Prevention Technology and Policy Research</b> : Climate change impact on catchment at both the global and regional scale, including lakes and reservoirs, flood mitigation modeling, development of strategic approaches to prevent water-related disasters, continental-oceanic mutual interaction (Prof. Kaoru Takara, Assoc. Prof. Takahiro Sayama)
22	<ul> <li>Waterfront and Marine Geohazards: Coastal-erosion processes and integrated sediment management, estuarine and coastal geo-hydrodynamics, remote sensing of estuarine and coastal environments</li> <li>(Prof. Tetsuya Hiraishi, Assoc. Prof. Yasuyuki Baba)</li> </ul>
23	<b>Computational Engineering</b> : Computational mechanics for fluids and solids, high- performance computation for hydraulics and structural engineering, computational methods (FDM, FVM, FEM), parallel computation, numerical visualization <b>(Prof. Satoru Ushijima)</b>
24	<b>Disaster Risk Management Engineering (JR West)</b> : Risk management of infrastructures such as railway structures against natural disaster, Crisis management including evacuation management in disaster and infrastructure management for disaster prevention (Prof. Toshihiro Asakura, Prof. Hiromichi Shirato)
25	International Management of Civil Infrastructure: Environmental vibrations caused by bridge vibrations, Bridge health monitoring, developing a smart sensing system for BHM, seismic performance of viaduct under traffic, Hydrologic analysis for infrastructure, Long- term design of hydrologic structures considering climate change (Assoc. Prof. Sunmin Kim, Jr. Assoc. Prof. Kai-Chun Chang)

(2) International Course in Urban and Regional Development in Department of Urban Management

Area No.	Research topic (Faculty) (As of November 2015)
26	<ul> <li>Structures Management Engineering: Durable structures, monitoring of structures, maintenance of structures, life-span management of structures, environmentally friendly materials and structures</li> <li>(Prof. Hirotaka Kawano, Assoc. Prof. Atsushi Hattori)</li> </ul>
27	Earthquake and Lifeline Engineering: Earthquake engineering, Disaster prevention engineering, seismic risk management (Prof. Junji Kiyono, Assoc. Prof. Aiko Furukawa)

Area No.	Research topic (Faculty) (As of November 2015)
28	River System Engineering and Management: River basin management engineering, urban geo-water engineering, groundwater hydraulics, economic evaluation of environmental improvement projects (Prof. Takashi Hosoda, Assoc. Prof. Kiyoshi Kishida)
29	Construction Engineering Systems: Geoconstruction engineering, international construction projects, project risk management, environmental preservation of urban groundwater, asset management (Prof. Hiroyasu Ohtsu, Assoc. Prof. Thirapong Pipatpongsa)
30	<b>Geofront-System Engineering</b> : Numerical assessment of time development behavior of clay foundations, conservation procedures for historical geo-relics, geo-informatic database, mechanics of partially saturated soils from micro to macro, development of advanced numerical analysis method both for fully saturated and partially saturated soils (Prof. Mamoru Mimura, Assoc. Prof. Yosuke Higo)
31	<b>Environment and Resource System Engineering</b> : Fluid flow analysis and effective enhanced recovery methods for oil and gas, geological sequestration of carbon dioxide, multi-scale modeling of oil and gas reservoir, evaluation of material transportation in underground using molecular simulation, and environmental resources development (Assoc. Prof. Sumihiko Murata)
32	Infrastructure Planning and Management Theory: Public investment policy, transportation and communication behavior, asset and risk management for infrastructures (Prof. Kiyoshi Kobayashi, Assoc. Prof. Kakuya Matsushima)
33	<b>Urban and Regional Planning</b> : Urban planning, urban policy, public transportation policy (Prof. Dai Nakagawa, Assoc. Prof. Ryoji Matsunaka)
34	Logistics Management Systems: City logistics, urban infrastructure planning using ICT and ITS, supply chain management (Prof. Eiichi Taniguchi, Assoc. Prof. Tadashi Yamada)
35	<b>Intelligent Transport Systems</b> : Traffic management by ITS, reliability analysis of transportation network, traffic flow analysis, experimental approach to traffic engineering <b>(Assoc. Prof. Jan-Dirk Schmöcker, Assoc. Prof. Nobuhiro Uno)</b>
36	Travel Behavior Analysis: Public psychology, social dilemmas, behavioral decision making, practical social science research on community development, behavioral analysis of transportation demand (Prof. Satoshi Fujii, Assoc. Prof. Yusuke Kanda)
37	<b>Environmental Geosphere Engineering</b> : Distribution analyses of mineral, water, and energy resources using remote sensing and mathematical geology; reservoir evaluation for storage properties of crustal gases and fluids; and assessment and spatio-temporal modeling of crustal environments from shallow to deep depths ( <b>Prof. Katsuaki Koike, Assoc. Prof. Tada-nori Goto</b> )

Area No.	Research topic (Faculty) (As of November 2015)
38	<b>Dynamics of Foundation Structures</b> : Earthquake engineering, engineering seismology, seismic design, soil-structure interaction, seismic performance of structures, innovative structure to resist seismic vibrations (Prof. Sumio Sawada, Assoc. Prof. Hiroyuki Goto)
39	Regional Water Environment System: Comprehensive environmental dynamics model, integrated water resources management, assessing the impact of climate change on flood and drought (Prof. Shigenobu Tanaka, Assoc. Prof. Kenji Tanaka)
40	Water Resources Engineering: Water resources systems management, global water dynamics, modeling of human response to water hazards, prevention and mitigation of water-related disasters (Prof. Tomoharu Hori)
41	<b>Disaster Risk Management</b> : Methodology of disaster risk analysis and assessment, Natech, industrial risk management, chemical accident, sustainable management of infrastructure and local assets, economic growth theory under catastrophic risks (Prof. Ana Maria Cruz, Assoc. Prof. Muneta Yokomatsu)
42	Environmental Disaster Mitigation Management: Risk management of water resources, integrated management of sediment routing systems, biodiversity conservation, ecosystem management in river basins (Prof. Tetsuya Sumi, Assoc Prof. Sameh Ahmed Kantoush, Assoc. Prof. Yasuhiro Takemon)
43	<b>Urban Flood Control</b> : Compound urban disasters, dynamics of fluid-structure coupled systems, structural design for extreme events, dynamic response control, assessment and maintenance of deteriorating urban facilities, urban flood disaster, hydraulics of water-related disasters, water disaster prevention for underground space, tsunami disaster prevention (Prof. Akira Igarashi, Assoc. Prof. Nozomu Yoneyama)
44	Sustainable Geoenvironmental Engineering: Environmental infrastructure engineering, Soil and groundwater contamination, Geotechnics for waste management, Environmental risk assessment, Environmental geotechnics (Prof. Takeshi Katsumi, Assoc. Prof. Toru Inui)
45	International Urban and Regional Development: Urban and regional freight transportation, humanitarian logistics, remediation of geoenvironmental problems (Assoc. Prof. Ali Gul Qureshi, Assoc. Prof. Giancarlo Flores)

#### **III. Enrollment Capacity**

Up to 12 persons

#### IV. Enrollment Date

April 1st, 2017

#### V. Eligibility Requirements for Applicants and Eligibility Screening

i) Eligibility requirements for applicants

Applicants must have non-Japanese citizenship and hold the residence status of "College Student" at the time of admission, and satisfy any of the following requirements (or will satisfy any of the following

requirements by the end of March 2017).

#### **Requirements:**

- (1) Must have graduated, or be expected to graduate from a Japanese university (excluding Undergraduate School of Global Engineering, Faculty of Engineering, Kyoto University) by March 31, 2017
- (2) Must have completed, or be expected to complete 16 years of school education by March 31, 2017
- (3) Must have completed 15 years of school education in a foreign country and must be recognized by the Graduate School of Engineering, Kyoto University as having earned specified credits with excellent grades
- (4) Must be qualified by means of an individual entrance examination by the Graduate School of Engineering of Kyoto University, must be judged to have academic ability equivalent or superior to a university graduate, and must be at least 22 years of age by March 31, 2017
- ii) Eligibility screening

<u>Applicants filing under Requirement (3) or (4) above</u> are required to submit the following documents for preliminary eligibility screening.

**Documents to submit for eligibility screening** [applicants filing under Requirements (3) or (4)]

(a) Application Form for Eligibility Screening	Applicants filing under Requirements (3) or (4): Use the attached designated form ( <b>Form A</b> ). Applicants should contact their preferred supervisor prior to submitting their application documents.
<ul> <li>(b) Certificate of Graduation</li> <li>(or Expected</li> <li>Graduation) and</li> <li>Transcript of Academic</li> <li>Record</li> </ul>	Applicants filing under Requirements (3) or (4): Submit certificate of graduation and a transcript of your academic record prepared by the university in which you are/were enrolled. If the certification is not written in English or Japanese, both the original and its <b>English or Japanese translation</b> must be submitted. (A translation by the applicant is acceptable.)
(c) Curriculum Sheet	Applicants filing under Requirement (3): Submit a curriculum sheet, provided by the department in which you are/were enrolled, that outlines the contents of the courses. If the certification is not written in English or Japanese, both the original and its <u>English or Japanese translation</u> must be submitted. (A translation by the applicant is acceptable.)

• Submission period for eligibility screening:

#### April 8–April 22, 2016

(The application documents must reach the Admissions Office no later than 17:00 (JST) on April 22, 2016)

Address for submissions:

Applicants should send the required documents to the following office by registered mail (e.g. EMS, UPS, DHL or FedEx). For delivery from within Japan, applicants must use "*sokutatsu, kan-i kakitome* (速達 · 簡易書留)".

International Course Admissions Office Graduate Student Section, Student Affairs Division, Graduate School of Engineering, Kyoto University Cluster B, Kyoto Daigaku-Katsura, Nishikyo-ku, Kyoto, 615-8530, Japan Tel: +81-75-383-2040 <u>for delivery-related inquiry only</u>

Note:

 Write "Application for Eligibility Screening for International Applicants to Master's Course Program of the Graduate School of Engineering" in red on the front of the envelope. ■ Applicants will be informed of Eligibility Screening results by e-mail by May 13, 2016.

#### VI. Application Documents and Request for Admission Guidelines

#### The designated forms can be downloaded from the following web sites.

International Course in Management of Civil Infrastructure: http://www.ce.t.kyoto-u.ac.jp/mci/en/admission/download

#### International Course in Urban and Regional Development:

http://www.um.t.kyoto-u.ac.jp/urd/en/admission/download

■ Submission period:

May 16–June 16, 2016 (The application documents must reach the Admissions Office by no later than 17:00 (JST) on June 16, 2016)

**\***Official Score Certificate of TOEFL, IELTS and TOEIC will be accepted if they reach the Admissions Office by no later than 16:00 (JST) on July 25, 2016. Any other application documents except for Official English Score must reach the office by June 16, 2016.

#### Address for submissions:

Applicants should send documents (1) to (11) to the following office by registered mail (e.g. EMS, UPS, DHL or FedEx). Documents sent from within Japan must be sent by *sokutatsu, kan-i kakitome* (速達・簡易書留). <u>Receipt of submitted application forms will be confirmed by e-mail.</u>

International Course Admissions Office Graduate Student Section, Student Affairs Division, Graduate School of Engineering, Kyoto University Cluster B, Kyoto Daigaku-Katsura, Nishikyo-ku, Kyoto, 615-8530, Japan Tel: +81-75-383-2040 for delivery-related inquiry only

#### **Documents required for application**

(1) Application Form and Photographs	Please use the attached designated form (Form 1). Three (3) portrait photographs (width 3cm, height 4cm) taken within the last six months must be attached to the form. Paste one of the three photographs in the space provided on the form and attach the other two to the form with a paper clip. Please write your name on the back of each photograph.
(2) Educational and Vocational Background	Provide details of your educational and vocational background using Form 2.
(3) Letter of Recommendation	Please submit <b>Form 3</b> prepared and sealed by the evaluator or the university in which you are/were enrolled.
	(As for research students in the Graduate School of Engineering, Kyoto University who have already submitted this document, its photocopy is also acceptable.)

(4) Certificate of Graduation (or Expected	Those who applied for eligibility screening under requirement (3) or (4) on Page 7 do not need to submit the transcript again.
Graduation)	Submit a certificate prepared by the university you are currently attending or from which you have graduated. If the certificate is not written in English or Japanese, both the original and its <b>English or Japanese translation</b> must be submitted. (A translation by the applicant is acceptable.)
	*Those who are enrolled in Kyoto University as a "Research Student" and have already submitted the original of their Graduation Certificate must also submit a copy of the certificate with their application.
(5) Transcript of Academic Record	Those who applied for eligibility screening under requirement (3) or (4) on Page 7 do not need to submit the transcript again.
	Submit a transcript prepared by the university you are currently attending or from which you have graduated. If the transcript is not written in English or Japanese, both the original and its English or Japanese translation must be submitted. (A translation by the applicant is acceptable.)
	*Those who are enrolled in Kyoto University as a "Research Student" and have already submitted the original of their transcript must also submit a copy of the transcript with their application.
(6) Remittance Certificate of Application Fee	The application fee can be paid to Kyoto University by the following methods. * No application fee will be charged to Japanese government (MEXT) scholarship students.
	[By credit card]
	Pay the application fee (10,000 yen) with your VISA, Master Card, JCB or AMEX after May 16, 2016. It is possible to use a card which carries a name different from that of the applicant (e.g.; applicant's parents). Please access to the following web site and follow the instructions.
	https://e-shiharai.net/english/
	The "Application Completed" page must be printed out and submitted as one of the application documents instead of Form 4.
	[By bank transfer]
	Pay the application fee to the designated account detailed below. Use the attached designated form (Form 4) and attach the original receipt of foreign remittance or domestic transfer issued by your local remitting bank (or other form of receipt or evidence of the transfer).
	Pay the application fee (10,000 yen) via foreign remittance in yen to the account <b>after</b> May 16, 2016 as detailed below. In addition, you may be required to pay bank charges to your local remitting bank, depending on the arrangements for international
	<u>charges to your local remitting bank</u> , depending on the arrangements for international money transfer in yen via your banking system. Consult with your bank so as to ensure that the amount to be credited to the Sumitomo Mitsui Bank account detailed below <u>does</u> <u>not fall short of 10,000 yen</u> .
	Details for paying the application fee
	Remittance by: telegraphic transfer
	Payment method: advise and pay

	Foreign exchange fee: to be paid by payer
	Total amount to be transferred: 10,000 yen
	Purpose of remittance: application fee Remit to:
	Bank Name: Sumitomo Mitsui Banking Corporation
	Branch: Kyoto Branch
	Bank Address: 8 Naginataboko-cho Karasumahigashiiru Shijo-dori Shimogyo-ku, Kyoto City 606-8008, Japan
	SWIFT Code: SMBCJPJT
	Payee: National University Corporation, Kyoto University
	Account number: 496-8089351
	University Address: Yoshida-Honmachi, Sakyo-ku, Kyoto City 606-8501 Japan
	Note:
	<ul> <li>The name of the individual making the payment must be the same as is written in his/her passport, and must be in the following order: Family Name, First Name, Middle Name(s). Furthermore, add "ICP" to the end of your name to indicate that you are applying to the International Course Program, e.g. "Smith John Paul ICP."</li> <li>If the name of the individual making the payment is not the same as the person</li> </ul>
	applying for entry to Kyoto University, indicate the name of the applicant in the "Message to Payee" space.
	Once the application fee has been paid, it will not be refunded under any circumstances.
(7) Copy of Passport	Copied page(s) must include the examinee's name, photo, passport number, place of issue and expiry date. If the applicant does not have a passport, a copy of their official photo ID and its <u>English or Japanese translation</u> are also acceptable. (A translation by the applicant is acceptable.)
(8) Address Label	For further communication regarding examination vouchers and results, write your name, address and postal code (as of early July / early September 2016) on the designated form (Form 5a, 5b). For further communication regarding admission procedures, write your name, address and postal code (as of early March 2017) on the designated form (Form 5c).
	<b>Note:</b> If you change your address after applying, you must promptly inform us of the new address.
(9) Official Score Certificate of	The score is valid only if the examination date is <b>after June 1, 2014.</b>
TOEFL, IELTS or TOEIC	Submit Form 6 together with your official score report of TOEFL, IELTS or TOEIC as instructed below. Native English speakers can submit a "Statement of English Proficiency" (Form 7) instead of the score report of TOEFL, IELTS or TOEIC. English score report for TOEFL, IELTS or TOEIC must be submitted to the Admissions Office by 16:00 on July 25, 2016.
	<ul> <li><u>TOEFL</u></li> <li>1. <u>Applicants should submit a copy of Examinee Score Report together with</u> <u>Form 6.</u></li> <li>2. <u>Applicants are also required to order an Official Score Report to be sent to</u> <u>the Admissions Office by ETS before applying for the course.</u> The institution code number for Kyoto University is <b>9501</b>. There are no specific code</li> </ul>
	numbers for faculties. *The result of TOEFL ITP (Institutional Testing Program) is not acceptable.
	IELTS (Academic Module)
	An Official Test Report Form must be submitted to the Admissions Office by the

	test center. Applicants must therefore make a request to the test center to send the official score report to Kyoto University well in advance. <u>TOEIC</u> Only the official TOEIC tests held in Japan or Korea are acceptable. The result of TOEIC-IP is invalid.
(10) Preferred Study Area and Supervisor	Choose one study area of interest and supervisor by referring to Tables of <b>II. Study Areas</b> , and enter them into the designated form ( <b>Form 8</b> ). Applicants should contact the supervisor prior to submitting their application documents, and the form must be signed by the supervisor.
(11) Five (5) Copies of Essay	Applicants should explain in writing; (i) their reason for selecting the study area and supervisor (approximately 300 words), and (ii) report their previous research and future study plan (approximately 1,000 words). The essay should be printed on A4 or Letter size paper and include the applicant's name on the cover page. Item (ii) should be clearly described, using graphs and illustrations where necessary.

#### VII. Selection Method

Applicants are selected based on a comprehensive evaluation of the submitted documents together with the examination score.

#### i) Subjects

- (1) English ability (200 points): assessment of the submitted TOEFL,IELTS or TOEIC score certificate. Applicants who have submitted a "Statement of English Proficiency" will be evaluated through oral exams.
- (2) Oral Exam I/II (800 points): Achievement in undergraduate course, study plan and suitability for the master's course are assessed through a 10-minute presentation and a 20-minute discussion. Applicants should prepare a presentation which outlines I) their specialized knowledge of the area of study, and II) their proposed research plan for the course.
- ii) Venue and schedule

Applicants should take the examination in Japan in August. More detailed instructions on the oral exam will be provided together with the examination voucher, which will be mailed to applicants after their application has been accepted.

iii) Examination criteria

Applicants are graded according to the sum total of their score for English ability (200 points maximum) and oral exam (800 points maximum). Applicants whose total score is less than 500 points out of 1000 are not eligible for enrollment.

#### VIII. Announcement of Successful Applicants

The list of successful examinees' numbers will be posted on the following web sites at 14:00, September 2, 2016 (JST).

International Course in Management of Civil Infrastructure: http://www.ce.t.kyoto-u.ac.jp/mci/en

International Course in Urban and Regional Development: http://www.um.t.kyoto-u.ac.jp/urd/en Successful applicants will also receive an Acceptance Letter by postal mail. We are unable to respond to inquiries relating to examination results; however, all applicants must have an active E-mail address to allow for quick communication during the admission process.

#### IX. Admission and Tuition Fees / Enrollment Procedures

i) Admission and tuition fees

Admission fee: 282,000 yen (tentative)

Tuition fee: 267,900 yen for the first semester (annual tuition fee: 535,800 yen) (tentative)

# • No admission or tuition fee will be charged to Japanese government (MEXT) scholarship students.

Note:

- The fees quoted above are tentative and may be revised.
- If the above fees are revised at or after the time of enrollment, the revised fees shall apply.
- ii) Enrollment procedures
  - (1) Instructions regarding enrollment procedures will be mailed to each successful applicant (to the address provided on the address label) by early March.
  - (2) Successful applicants must obtain their student visas by April 1, 2017.

#### X. Admission Policy - Graduate School of Engineering

i) Philosophy and objectives

The pursuit of the truth is the essence of learning. Engineering is an academic field that impacts peoples' lives, and bears a great responsibility towards the sustainability of social development and the formation of culture. Based on this premise, the Graduate School of Engineering at Kyoto University is committed to the development of science and technology with an emphasis on the fundamentals, and in harmony with the natural environment. We also aim to assist students in their pursuit of a rich education with specialized knowledge, and the ability to apply it creatively while maintaining high ethical standards.

The graduate school aims to educate technicians and researchers at the master's course level who will acquire a broad range of knowledge and an international perspective. The school aims to instill a highly tuned ability to seek out and solve problems. At the doctoral course level, research skills are nurtured through basic and applied research and practical teachings to enable students to become leaders at the international level, who are able to organize research teams in innovative fields. To this end, the Graduate School of Engineering offers a joint master's and doctoral education program, in addition to the conventional master's course program.

#### ii) Student profile

The Graduate School of Engineering welcomes the following applicants:

- Individuals who identify with the principles and objectives of the Graduate School of Engineering and possess the basic expertise and enthusiasm to pursue them.
- Individuals who have the basic education required to pursue the truth on their own, and have the understanding and judgment to think beyond established norms.
- Individuals who have the strong desire and initiative to pioneer new fields of knowledge.

#### XI. Outline of International Courses and Degree Requirements

i) Outline of international courses

(1) International Course in Management of Civil Infrastructure

This master's course in Department of Civil and Earth Resources Engineering started in April 2011. All classes and research guidance are provided in English.

Department of Civil and Earth Resources Engineering endeavors to achieve the following:

- 1) Contribute to the sustainable development of the human race from a standpoint of engineering science and technology. This includes issues such as achieving a stable supply of natural resources and harmonizing with the global environment.
- 2) The development of fundamental key technologies that support public infrastructure and energy development.
- 3) The creation and development of new versatile technologies and design methods concerning the construction, improvement, operation, and maintenance of public infrastructure and disaster mitigation measures, as well as technologies related to the exploration, development, and utilization of the natural environment, natural resources and energy.
- 4) The experimental and theoretical integration and deployment of those technologies in the framework of computational mechanics and applied mechanics.

The fundamental policy of Department of Civil and Earth Resources Engineering is to provide a thorough basic education and cultivate real-world skills. We also aim to provide an education which nurtures the ability to discover new technologies and develop flexible thinking skills. Ultimately, we aim to cultivate experts who can utilize intellectual, information and communication technologies in new ways. Our approach to education prioritizes information analysis, with a focus on computational dynamics. We ensure that our students master the basic and rational technologies that will enable them to become leading engineers who can contribute to the public infrastructure.

In light of the major shift in the locus of public infrastructure development and resource development from Japan to other countries, we are well aware of the need to nurture highly-qualified engineers from other countries to produce engineers who can make broad contributions at the cutting-edge of conventional civil engineering, resource engineering, and environmental engineering. It is our policy to actively invite highly-accomplished researchers and corporate researchers from Japan and other countries to participate in seminar courses that are held by Department of Civil and Earth Resources Engineering to discuss the latest developments and societal needs.

(2) International Course in Urban and Regional Development

A new master's course program in Department of Urban Management started in April 2011. All classes and research guidance are provided in English. As this is an international course, we require that students have English language competence.

Department of Urban Management is striving to integrate advanced information communication technology with social infrastructure technology in order to realize sustainable, safe, and internationally competitive urban systems that can ensure a high quality of life. To achieve this goal, the department aims to make advances in social analysis technology utilizing urban engineering, traffic engineering,

and environmental system engineering to analyze human activities in cities. We also seek to make advances in planning technology methods such as urban planning and traffic planning to realize safe and sustainable urban systems, as well as advances in urban infrastructure relating to constructing foundations and rivers. Building upon the foundation of these engineering technologies, the department is working to establish methodologies and engineering techniques for the comprehensive management of urban systems, incorporating assessments of the sustainability of cities based on a cutting-edge research and an interdisciplinary perspective that embraces the social sciences and humanities. To realize these goals, the department is ambitiously striving to construct state-of-the-art urban systems for advanced information societies, and to cultivate the human resources needed to support them.

In addition to lecture-based subjects, the department also offers seminar-based subjects. In the seminarbased subjects, students independently plan and implement project surveys and company seminars. They then summarize the results and make presentations on their findings. These exercises greatly enhance students' skills of preparing reports, giving presentations and conducting discussions. The exercises also improve the students' ability to work independently and boost their self-confidence.

ii) Degree requirements

A master degree will be awarded to students who have been enrolled in the Master's Course Program for at least 2 years, have received research guidance, have completed at least 30 credits designated by their major field, successfully defended their master thesis, and passed the final examination.

#### XII. Handling of Personal Information

Name, gender, date of birth, address and other personal information (including information relating to performance evaluation) provided in application documents is used only for (1) entrance examinations, (2) admission procedures, scholarship applications etc., (3) preparation for accepting students.

Personal information provided in application documents may be provided to outside contractors for electronic data processing. In such cases, Kyoto University will conclude a contract with said outside contractor to ensure that personal information is managed and protected appropriately, in accordance with the Private Information Protection Law.

#### XIII. General Notes

All inquiries are to be addressed to the following administrative office.

Administrative Office of the International Courses

Department of Civil and Earth Resources Engineering Department of Urban Management Graduate School of Engineering, Kyoto University

E-mail: icp\_master@t.kyoto-u.ac.jp

For more detailed information, please refer to the following web sites:

**K.U.PROFILE (Kyoto University Programs for Future International Leaders):** http://www.opir.kyoto-u.ac.jp/kuprofile/e/index.html

International Course in Management of Civil Infrastructure in Department of Civil and Earth Resources Engineering: http://www.ce.t.kyoto-u.ac.jp/mci/en **International Course in Urban and Regional Development in Department of Urban Management:** http://www.um.t.kyoto-u.ac.jp/urd/en

#### Note:

The information in these guidelines is subject to change without notice. Please refer to the latest information available at the above web sites

The attached documents are the application forms for courses beginning in 2017 April.

# **Application Materials Checklist**

### For 2017 April Enrollment

	Checklist Item	Check when done
(1)	Application Form (Form 1) and Three (3) Photographs	
	• <b>Paste</b> one photo on <u>Form 1</u> and attach two to the form with a paper clip	
	• Write your name on the back of each photo	
(2)	Educational and Vocational Background (Form 2)	
(3)	Letter of Recommendation (Form 3)	
(4)	Graduation (or Expected Graduation) Certificate	
(5)	Transcript of Academic Record	
(6)	Remittance Certificate of Application Fee	
	• [Credit Card] Print and submit the "Application Completed" page	
	• [Bank Transfer] Attach the original receipt on Form 4	
(7)	Copy of Passport	
(8)	Address Label (Form 5a, 5b and 5c)	
(9)	Official Score Certificate of TOEFL, IELTS or TOEIC (Form 6 or Form 7)	
	<ul> <li>[TOEFL] 1. Submit a copy of Examinee Score Report with <u>Form 6</u></li> <li>2. Have official Score Report sent to Kyoto University</li> </ul>	
	<ul> <li>[IELTS] 1. Have official Test Report Form sent by test center to Kyoto University directly 2. Fill in and submit <u>Form 6</u></li> <li>[TOEIC] 1.Submit original official score report with Form 6.</li> </ul>	
	• Native English speakers can submit <u>Form 7</u> (Statement of English Proficiency)	
(10)	Preferred Study Area and Supervisor (Form 8)	
	• Have <u>Form 8</u> signed by your prospective supervisor	
(11)	Five (5) Copies of Essay	

Note: If you undergo the <u>eligibility screening</u>, you must submit <u>Form A by April 22, 2016</u>.

/	Mail to
	International Course Admissions Office
	Graduate Student Section, Student Affairs Division, Graduate School of Engineering, Kyoto University Cluster B, Kyoto Daigaku- Katsura, Nishikyo-ku, Kyoto, 615-8530, Japan
	Period: May 16 – June 16, 2016

# **Application Forms**

and

International Course in Urban and Regional Development in Department of Urban Management

Graduate School of Engineering, Kyoto University

# Application Form for Eligibility Screening, 2017

1. NAME			
(Family name)	(Fir	st name)	(Middle name)
2. Male	Female	_	
3. NATIONALITY			
4. DATE OF BIRT	гн		
(Year)	(Month)	(Dav)	(Age: as of April 1, 2017)
5. CURRENT CO Address :		-	
E-mail address : _			
Telephone :			Fax :

Form A-1 (Only required by applicants who undergo eligibility screening)

#### 6. EDUCATIONAL BACKGROUND

	Name of school		Dates: from–until
		From	
Elementary		year	month
education		То	
		year	month
		From	
Secondary		year	month
education		То	
		year	month
		From	
Higher		year	month
education		to	
		year	month
		From	
Undergraduate		year	month
education			
		year	month

#### 7. EMPLOYMENT RECORD

Name of Company/ Organization	Dates: from–until
	From
	year month
	То
	year month
	From
	year month
	То
	year month
	From
	year month
	to
	year month

#### 8. REFERENCE INFORMATION

Please describe any additional academic activities which relate to admission to the Graduate School of Engineering, Kyoto University (e.g. research activities or contributions to academic society etc.).

#### 9. STUDY AREA

Enter the number (1 to 45) of the area in which you wish to study and the name of the supervisor from whom you wish to receive supervision by referring to the table in section **II. Study areas** in the guidelines. Applicants should contact their chosen supervisor prior to submitting the application documents.

Study area No.	Name of supervisor

Date : \_\_\_\_\_

Signature of supervisor : \_\_\_\_\_

#### (Form 1)

#### International Course in Management of Civil Infrastructure in Department of Civil and Earth Resources Engineering

and

#### International Course in Urban and Regional Development in Department of Urban Management

#### Graduate School of Engineering, Kyoto University

# **Application Form for Admission, 2017**

#### 1. NAME

In native la	anguage:	,	,	
	(Fa	mily mame)	(First name)	(Middle name)
In Roman	block capitals:			
	1 —	(Family name)	, (First name)	(Middle name)
	<b>DNALITY</b>			Please paste Photograph (taken within the last six months) Width: 3 cm Height: 4 cm
3. DATE	OF BIRTH			rieight. 4 chi
19				
(Year)	(Month)	(Day) (	(Age: as of April 1, 2017)	
	ENT CONTA			
E-	mail address:			
Te	lephone numbe	er:		
Fa	x number:			

# (Form 1)

#### 5. NAME OF UNIVERSITY AND DEPARTMENT

University:				
Department:				
□ Graduate	ed in			
□ Will gra	duate in			
C	(Year	r)	(Month)	
6. NAME OF GRADUATE SCHOOL AND DEPARTMENT Graduate school:				
Department:				
□ Graduated in □Will graduate in _	(Year)	(Month)		

(Form 2)

#### International Course in Management of Civil Infrastructure in Department of Civil and Earth Resources Engineering

and

#### International Course in Urban and Regional Development in Department of Urban Management

#### Graduate School of Engineering, Kyoto University

# Educational and Vocational Background For Admission in 2017

Name of Applicant:

1. Education (list in order, from elementary school to the last school you attended. Periods of absence from school and periods of military service should also be indicated, if applicable.)

Year and Month of entrance and completion	Name of institution	Minimum period required for graduation/completion
Enrolled in		
Year Month		
Graduated / Completed / Left in		years
Year Month		
Enrolled in		
Year Month		Trooped
Graduated / Completed / Left in		years
Year Month		
Enrolled in		
Year Month		100rg
Graduated / Completed / Left in		years
Year Month		
Enrolled in		
Year Month		Voora
Graduated / Completed / Left in		years
Year Month		
Enrolled in		
Year Month		Voore
Graduated / Completed / Left in		years
Year Month		
Enrolled in		
Year Month		
Graduated / Completed / Left in		years
Year Month		

2. Employment History (include companies/organizations from which you retired, from which you are temporarily absent or in which you are currently working)

Period of employment		Name of company/organization	Position or job duties
From			
Year To	Month		
Year From	Month		
Year	Month		
To Year	Month		

Note: Please list complete educational and employment history, without omission.

and

#### International Course in Urban and Regional Development in Department of Urban Management

#### Graduate School of Engineering, Kyoto University

## Letter of Recommendation for Admission, 2017

#### TO BE COMPLETED BY THE APPLICANT

Application for admission requires recommendation from a person well acquainted with your intellectual ability and personality. Please fill in the upper portion of this page (your name, address and e-mail) and give it to the person who will be recommending you.

Name of applicant:

(Family)	(First)	(Middle)	
Address:			
E-mail:			

#### TO BE COMPLETED BY THE RECOMMENDING PARTY

Upon completion, please return this form to the applicant in a sealed envelope, signed across the envelope seal.

Fami >	iliarity with the applicant What is your relationship with the applicant	?	□ Teacher/Prof	essor	□ Other		
۶	How long have you known the applicant?		years		months		
$\triangleright$	How often do you meet the applicant?	□ Daily	□ Weekly	$\Box N$	Ionthly	□ Rarely	
	What was the nature of your interactions with	th the applie	cant?				
							7

Please provide a description of the applicant's qualifications for graduate study. In this regard, please include assessment of how this applicant compares to others whom you have taught.

Please comment on the applicant's aptitudes and/or inadequacies and any other remarks that you may feel are important and relevant to his graduate school study.

(If necessary, please write on a separate sheet and attach to this form)

#### Appraisal

Please make an appraisal of the applicant in terms of the qualities listed below. Rate the applicant in comparison with other students in the same field whom you have known or taught.

	Outstanding (Top 5%)	Excellent (Top10%)	Good (Top Third)	Fair (Middle Third)	Poor (Bottom Third)	Unable to judge
Intellectual Ability						
Analytical Ability						
Ability in Oral Expression						
Ability in Written Expression						
Ability to Work with Others						
Persistence/ Drive						
Originality/ Creativity						

#### **Overall Recommendations:**

$\Box$ Strongly recommended	□ Recommended	$\Box$ Recommended with reservations	$\Box$ Not recommended
Name of recommending party	:		
Position/Title:			
Affiliation:			
Address:			
Telephone Number:		Fax Number:	
E-mail Address:			
Signature		Date	

#### (Form 4)

#### International Course in Management of Civil Infrastructure in Department of Civil and Earth Resources Engineering

and

International Course in Urban and Regional Development in Department of Urban Management

Graduate School of Engineering, Kyoto University

# **Remittance Certificate of Application Fee for Admission, 2017**

Name of applicant:

Please paste the original receipt of bank transfer for application fees here.

(Form 5a)

(Form 5b)

(Form 5c)

(Name of Applicant)

(Address & postal code as of early July 2016)

(Name of Applicant)

(Address & postal code as of early September 2016)

(Name of Applicant)

(Address & postal code as of early March 2017)

and

International Course in Urban and Regional Development in Department of Urban Management

Graduate School of Engineering, Kyoto University

## Questionnaire for Submission of English Test Scores for Admission in 2017

Name of applicant:		
Please check and fill in t	the appropriate sections below.	
TOEFL-iBT	Date of examination:	Score:
the official Score Re	ve attached a copy of my Examinee Score eport be sent to Kyoto University by the f inline at the time of Registration inline Order date: ax or Postal Mail Order date:	following method.
IELTS I (applicant) have or on	Date of examination: rdered that the official score report be sen (order date).	
TOEFL-PBT	Date of examination:	Score:
following method.	ve ordered that the official Score Report rdered at the Examination Site elephone or Postal Mail Order date:	
TOEIC	Date of examination:	Score:
form, while orderi	ive taken TOEFL must submit Examir ing Official Score Report well in adva ial score by "View Score Online" syster	nce so that Kyoto University can

• IELTS official score reports must reach Kyoto University by <u>July 25, 2016</u>. Applicants must therefore make a request to the test center to send the official score report to Kyoto University well in advance.

and

#### International Course in Urban and Regional Development in Department of Urban Management

Graduate School of Engineering, Kyoto University

# **Letter of English Proficiency Statement**

Chair, Department of Civil and Earth Resources Engineering, Chair, Department of Urban Management, Graduate School of Engineering Kyoto University

I, the undersigned, hereby state that I am a native English speaker.

 Year
 Month
 Date

 Nationality

 Family Name
 First Name

Signature

and

#### International Course in Urban and Regional Development in Department of Urban Management

#### Graduate School of Engineering, Kyoto University

## Preferred Study Area and Supervisor for Admission in 2017

Enter the number (1 to 45) of the area in which you wish to study and the name of the supervisor from whom you wish to receive supervision by referring to the table in section **II. Study areas** in the guidelines. Prior to submitting the application documents, applicants should contact their chosen supervisor and the form must be signed by the supervisor.

Study area No.	
Name of supervisor	

Date \_\_\_\_\_ Name of applicant \_\_\_\_\_

Signature of supervisor



International Course in Management of Civil Infrastructure in Department of Civil and Earth Resources Engineering and International Course in Urban and Regional Development in Department of Urban Management

**Graduate School of Engineering** 

**Kyoto University** 

EMAIL : icp\_master@t.kyoto-u.ac.jp

